



Military Implications for the Future Security Environment

Main Administrative Instruction: NATO Framework for Future Alliance Operations Workshop
Brussels, Belgium 12-13 November 2014.

Welcome to the HQ SACT FFAO Workshop to be held at the Royal Military Academy, Brussels. Detailed below is administrative information that you may find helpful as you prepare to join us. To register for this event, please send a **confirmation mail** to david.wilson@act.nato.int or paul.deruiter@act.nato.int **no later than Friday 31 October 2014**. A Read-ahead will be issued on 3 Nov and posted on our website. Please bring the read ahead paperwork with you to the workshop.

Venue:

The Royal Military Academy, Brussels.

Official address: Renaissancelaan 30, 1000 Brussel (in French: Rue de la Renaissance 30, 1000 Bruxelles)

Address of the main entrance: Hobbema straat 8, 1000 Brussel – or – Rue Hobbema 8, 1000 Bruxelles)

Phone numbers: Guardhouse: +32 (0)2-742-6254

A diagram of the layout of the Royal Military Academy is attached.

Objective:

To evaluate the future needs of the Alliance within the context of each Instability Situation (IS) in order to develop draft Military Implications (MIs) through the application of the Strategic Military Perspectives (SMPs), with the tool of the Capability Hierarchy Framework (CHF). Military Implications will subsequently inform Step 2 of the NDPP.

Expected Outcome:

Structured ideas to inform post-workshop generation of MIs.

Timing:

Registration will commence in the main Conference Building lobby at 0900 on Wednesday 12 November. The Workshop will begin at 0945 in the main Conference Building Plenary Room. It will conclude on 13 November at **1600 (local time)**. **Please note that this is a change to the timings envisaged in the original invitation. Extending the workshop on the afternoon of 13 Nov will allow more time to complete the envisioned task.**

Execution:

The intent is to divide attendees into domain specific syndicates for 12th Nov and to continue work on the draft domain specific MIs that are currently under development. On 13th Nov attendees will be divided into cross-domain syndicates and look at these and any new MIs through the lens of the CHF, the SMPs and the IS which have been developed as part of the FFAO work thus far. A draft programme is attached. **Dress:**

Civilian: Business Attire / Military: Working Uniform.



Reception:

There will be a reception on the evening of 12 Nov, 1830-2000 in the Atrium. Please let us know if you will be attending so that we can arrange the catering requirements.

Lodging & meals:

We have made a block reservation for some military style rooms on the Academy premises from Tuesday 11 November to Thursday 13 November at cost of €25 per night, excl. breakfast, incl. towels, incl. Wi-Fi and access to the Academy Fitness centre and swimming pool. A few of these rooms now remain un-booked. Please contact Philippe.Landrie@mil.be in order to make your reservation (First-Come-First-Serve). Lunch will be available in the student self-service of the Academy on both days at a cost of €6. Please come prepared to pay at the register in cash. Breakfast and Dinner are also available in the Academy's self-service facility at your own expense (not covered in the fee for the room) for those people staying in the student accommodation.

The following hotels are close to the Academy, some of which have agreed a special NATO rate. Please make any arrangements directly with the hotels.

CHELTON HOTEL:

Rue Véronèse 48 straat - Bruxelles 1000 Brussel, Website: www.chelton.be

5 Minutes' walk from the Royal Military Academy, 3 Star hotel Standard rate: Single room (standard rate): €113.00 per night ; breakfast buffet not included (€12.00/pers.) & city taxes not included (€4.75).

-Double/Twin room (standard rate): €123.00.00 per night ; breakfast buffet not included (€12.00/pers.) & city taxes not included (€4.75).

Non-refundable rate:

-Single room (non refundable rate): €98.00 per night ; breakfast buffet not included (€12.00/pers) & city taxes not included (€4.75).

-Double/Twin room (non refundable rate): €108.00 per night ; breakfast buffet not included (€12.00/pers.) & city taxes not included (€4.75).

Free Wi-Fi access in room.

SILKEN BERLAYMONT HOTEL:

Blvd. Charlemagne 11-19, 1000 Bruxelles, Tel.: 32 (0)2 285 41 77, Fax.: 32 (0)2 285 41 78

Website: booking.berlaymont@hoteles-silken.com

10 Minutes walk from the Royal Military Academy

4 Star hotel:

Comfort Room, Single occupancy € 169 per night, including breakfast

Comfort Room, Double occupancy € 189 per night, including breakfast

Silken Club King Room at € 199 Single / € 219 Double occupancy, including breakfast

20 Rooms being held until 17 October 2014

Please use the booking form which was attached to the original invitation and quote Booking Code NAT111114



FIRST EUROFLAT HOTEL:

Boulevard Charlemagne 50, 1000 Brussels – BELGIUM, Tel +32 2 286 79 76, Fax +32 2 230 36 83
10 Minutes' walk from the Royal Military Academy
E-mail : sales@firsteuroflathotel.be
4 Star hotel
139 € per night per single standard rooms
20 Rooms being held until 17th October 2014, this rate includes buffet breakfast, free wifi in bedrooms, city tax, taxes and services.
Please use the booking form which was attached to the original invitation and quote Booking Code NATO1111

Security/ Entry to the Academy:

A list with the participants name, ID number and nationality will be sent to the Academy security officer no later than 3 Nov. Please ensure we have these details by 31 Oct. All participants check-in at the guard house on arrival to register and collect a name tag for the workshop. You will need photo ID (Passport or Mil ID).

Parking:

The Academy security officer will need a list of names and licence plates for all private cars that participants wish to park in the Academy. Please provide us this detail NLT 3 November. You will need to pick up a car pass at the guard house on arrival. If you need to park a rental car in the Academy please inform us NLT 3 November and we will arrange a temporary pass.

WiFi:

There is WiFi internet access with user ID in the Auditorium (to be provided by RMA – ICT)
There is WiFi in the cafeteria and with a password which will be issued on arrival.
There is wired internet in the (“hotel”) rooms, not useable for tablets, which will be briefed on arrival. Please your own adaptors and memory sticks with you.

Academy Sports Facilities:

Fitness/ Gym: - personal towel is mandatory –
Daily from 17:45 till 24:00; Swimming pool: - swim cap is mandatory -
Monday: 18:00 -> 24:00, Tuesday: 18:00 -> 19:30 Wednesday:19:30 -> 24:00
Thursday:18:00 -> 19:30 Friday: 18:00 -> 24:00



How to reach Royal Military Academy Brussels by Air/Train/Bus/Car



Air: Zaventem airport is 10 – 15 minutes by taxi, 20 Euros approx.

Train: closest railway station is Central Station/Gare Centrale. From there, you can take the metro line 1 direction Stokkel/Stockel and get out at “Schuman” OR “Montgomery”. Both are at 10 – 15 minutes walking distance.



POC's:

ICT: philippe.lemaire@mil.be
 Sport accommodation: Pascal.Donckers@mil.be
 Chief HORECA: egwin.coessens@mil.be
 Accommodation (lodging): hendrik.maeschalck@mil.be, Philippe.Landrie@mil.be
 Food/reception/break: mike.stael@mil.be
 Security officer: Olivier.libert@mil.be
 Academy Classrooms/facilities Fred.DeKeyser@mil.be
 Chief of Staff Dirk.Ilegems@mil.be

Further Assistance:

Please contact LTC Wilson or LTC De Ruiter (+1-757-747-3181 or NCN 555-3489 until 05 Nov).