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**NORTH ATLANTIC TREATY  
ORGANIZATION**  
**ORGANISATION DU TRAITÉ DE L'ATLANTIQUE NORD**  
HEADQUARTERS SUPREME ALLIED COMMANDER  
TRANSFORMATION 7857 BLANDY ROAD, SUITE 100  
NORFOLK, VIRGINIA, 23551-2490



TO: BC's Distribution List for Invitation for International Bidding (IFIB) Procedure

DATE: 30 April 2018

SUBJECT: Notification of Intent to issue an Invitation for International Bidding (IFIB) for Contractor Support for Integrated Air and Missile Defence (IAMD) Programme.

1. In accordance with the stipulations of the Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition) the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release:

IFIB REFERENCE: IFIB-ACT-SACT-18-48

TITLE OF IFIB: INTEGRATED AIR AND MISSILE DEFENCE (IAMD)

REQUIREMENT: ACT gives notice of the intent to issue an Invitation for International Bid (IFIB) for the provision of contracted services.

IAMD Requirements Management Repository Expert

Allied Command Transformation (ACT) requires contractor support in order to plan and setup the Integrated Air & Missile Defence (IAMD) Requirements Management Repository (IBM Rational DOORS NG based) for full lifecycle capability requirements management. In supporting the IAMD programme and project managers, the incumbent has the following tasks: collect and analyse the relevant doctrine for IAMD requirements management, develop an initial study based on NATO tools for the establishment of the IAMD Requirements Management Repository, define and setup a comprehensive IAMD Requirements Management Repository, start initial/partial population of the repository, draft an outline plan including resource estimates for the continued operation and maintenance of the repository beyond the contract period, analyse the working practices of NATO requirements management by the NCI Agency and other stakeholders for IAMD to ensure interoperability and commonality.

Interim Programme Coordinator / Project Coordinator – Principal IAMD Capability Engineer

Allied Command Transformation (ACT) requires support by a senior contractor in Mons (BEL) for the preparation, planning, execution, and assessment of the handover/takeover (HOTO) of responsibilities for the Air Command & Control System (ACCS) from Allied Command Operations (ACO) to ACT. The incumbent reports directly to ACT's Programme Manager for Integrated Air & Missile Defence (IAMD), contributing to and supporting: HOTO of ACCS related tasks and programme activities, holistic IAMD capability development, management of ACCS and air Command & Control (C2) capability programme and project plans, development of air C2 related capability architectures, reporting to governance and management, capability

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development lifecycle planning process. Travel to meetings and conferences might be required for around 50 days per year. The support is required until new structures are in place and the new personnel is available.

Type of Contract:	Lowest Price Technically Compliant (LPTC)
Period of Performance:	Base Period: 30 July 2018 – 31 December 2018 (5 months) Option Period 1: 1 January 2019 – 31 December 2019 (12 months) Option Period 2: 1 January 2020 – 31 December 2020 (12 months) Option Period 3A: 1 January 2021 – 30 June 2021 (6 months) Option Period 3B: 1 July 2021 – 31 December 2021 (6 months) Option Period 4A: 1 January 2022 – 30 June 2022 (6 months) Option Period 4B: 1 July 2022 – 31 December 2022 (6 months)
Bidding Procedure:	The intended procurement method will be International Competitive Bidding (two step procedure) in accordance with Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition) , awarding the contract to the Lowest Price Technically Compliant bidder.
Funding:	The funding estimate is €187K for the base period. Option periods of 12 months duration €450K, and 6 month option periods €225K. The overall total is estimated at € 1.9M Travel costs will not be a consideration for contract award.
Issue Date:	Estimated 4 June 2018
Bid Closing Date:	Estimated 17 July 2018
Eligibility:	Companies which have performed similar tasking to the requirement described in the solicitation. Contractor personnel performing services under the contract must be citizens of a NATO nation, have appropriate professional training and experience in a related field (s).

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Delivery location(s): The contract will cover services being accomplished at two locations, Norfolk, VA, USA and Mons, Belgium. Occasional travel may be required between Belgium and USA.

Partial bidding: Partial Bidding is authorized.

Website: <http://www.act.nato.int/contracting-procurements>

Contractors will be able to view the IFIB on or about 5 June 2018 at the above website. You are hereby invited to nominate, by email or facsimile before 25 May 2018, the name, full address, Point of Contact, telephone, facsimile number and e-mail address, of other potential bidders established within your country. This and any other correspondence is to be addressed to:

Supreme Allied Commander Transformation  
BUDFIN – Purchasing and Contracting Branch  
Attn: Ms. Tonya Bonilla – ACT Contracting Officer  
Attn: Ms. Catherine Giglio – ACT Contracting Officer  
7857 Blandy Road, Suite 100,  
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Fax: 001+757-747-3575 – Tel: +001-757-747-3575  
Email: [tonya.bonilla@act.nato.int](mailto:tonya.bonilla@act.nato.int) or [Catherine.giglio@act.nato.int](mailto:Catherine.giglio@act.nato.int)

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TONYA BONILLA

Contracting Officer

HQ SACT